



Course Description

This basic digital skills course will provide you with an understanding of the most popular, current technologies used at home and in the workplace. You will become digital literate in this hands-on course while you learn to access, create, save and manage documents, spreadsheets and emails and use the Internet effectively. We demystify terminology and impart best practice skills for productive and secure use of hardware and software.

Course Components

Introduction To Mobile
Introduction To Mobile App
Introduction To Internet and WWW
E-mail, Social Networking and eGovernance Services
Social Networking and E-commerce
Railway Reservation, Passport, E-Hospital (ORS)
Application of Digital Financial Services
Overview of Future Skills And Cyber Security





Helps people use smart phone confidently Helps young people looking for a job or a change of job Helps working people who wish to enhance their skills











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